SOUTH DEARBORN COMMUNITY SCHOOL CORPORATION

PARAPROFESSIONAL - SPECIAL EDUCATION

TITLE: Paraprofessional – Special Education

QUALIFICATIONS:
1. High school diploma or equivalent; associate's degree or higher preferred.
2. Experience working with children, especially those with special needs, in an educational setting.
3. Strong interpersonal skills and the ability to work collaboratively as part of a team.
4. Patience, empathy, and a genuine interest in supporting students with diverse learning needs.
5. CPR and First Aid certification preferred.

JOB GOAL: To support the educational and developmental needs of students with disabilities by providing individualized assistance, promoting independence, and fostering a positive learning environment in accordance with the goals outlined in each student's Individualized Education Program (IEP).

PERFORMANCE RESPONSIBILITIES:

1. Fosters a supportive and inclusive classroom environment that encourages student participation and engagement.
2. Adapts instructional materials and strategies to meet the unique needs of individual students.
3. Assists students in developing life skills, social skills, and academic skills.
4. Maintains confidentiality of student information and adheres to school policies and procedures.
5. Reports any concerns regarding student welfare or safety to the appropriate personnel.
6. Participates in training (in-services) provided by school or cooperative.
7. Supervises students outside of the classroom including lunch periods, play periods, field trips.
8. Performs other such duties or assignments as directed by certified staff.